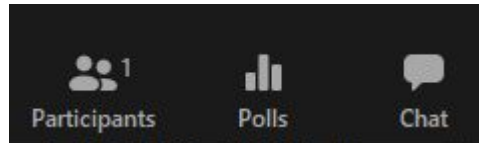


Welcome to the AACT AGM

Before we begin, we need to ensure that you can participate in voting and submit questions.

Please show us that you have access to your green “yes” button by switching it on now, and leaving it on until we start. You can find your voting buttons by clicking on the Participants button at the bottom of your screen



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- 1. Welcome
- 2. Amendments to the Constitution
- 3. Election of the Exec Committee
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- 4. Treasurer's Report
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- 5a. Questions from Members
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AACT AGM

WM/AK



- 1. Welcome
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Proposed Amendments *to the* AACT Constitution



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Proposed Amendments *to the* AACT Constitution

3 Blocks of
proposed
changes



3 Votes
in succession

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PROPOSED AMENDMENTS BLOCK A – Covid Measures

A

Amendments Block

A

Covid Measures



- 1. Welcome
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PROPOSED AMENDMENTS BLOCK A – Covid Measures

A

Effects of the proposed changes:

- Resolves timing of first AGM.
 - Originally to be held before 15 Sep 2020, but Covid restrictions upended our plans. Proposed change allows for our next AGM to be held within the next 18 months, to avoid having to hold the AGM in the run up to the holidays next year. AACT will likely have changed legal status (e.g. become a company or society) by then, so new rules will supersede.
- Explicitly allows for electronic general meetings.

PROPOSED AMENDMENTS BLOCK A – Covid Measures

A

If we approve these changes:

- We will be able to proceed with this meeting confident of its legitimacy.
- We will have set a deadline for holding the next AGM.

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7. Discussion in groups

8. Thanks and Close

PROPOSED AMENDMENTS BLOCK A – Covid Measures

A

If we reject these changes:

- The legitimacy of the current meeting will be in doubt.
- We will struggle to hold general meetings in the future given restrictions relating to the pandemic.

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PROPOSED AMENDMENTS BLOCK A – Covid Measures

A

Text of the changes:

Replace 6.1(a) with:

An AGM will be held within 18 months of the date of the AGM held in 2020, and once each year thereafter.

Add 7(c):

A member is deemed to be in attendance when that Person is in a position to communicate to all those attending the meeting. The Executive Committee may make whatever arrangements they consider appropriate to enable those attending a general meeting to exercise their rights to speak or vote at it including by Electronic Means. In determining attendance at a general meeting, it is immaterial whether any two or more members attending are in the same place as each other.

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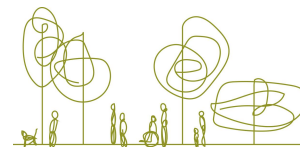
Should AACT accept these amendments to our Constitution?



yes



no



Astley Ainslie Community Trust

Amendments Block

B

Executive Committee Changes

- 1. Welcome
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-
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PROPOSED AMENDMENTS BLOCK B – Exec Committee Changes

Effects of the proposed changes:

- Simplifies elections: AACT members elect 7 members of the Exec.
- Gives Exec flexibility, accommodates mid-term changes:
 - committee selects its own chair, treasurer and secretary
- Allows committee to co-opt up to 4 additional people (members or non-members) to serve on the Exec
- Redefines quorum: 4 members, at least 2 of whom were elected

PROPOSED AMENDMENTS BLOCK B – Exec Committee Changes

If we approve these changes:

- We will hold a single election for the elected Executive positions.
- The Executive will have the flexibility they believe they need.
- The Executive will be able to draw on a broader pool of people to serve going forwards.

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2. Amendments to the Constitution

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PROPOSED AMENDMENTS BLOCK B – Exec Committee Changes

If we reject these changes:

- We will hold a 2 separate elections: one for Treasurer, and one for the 4 non-officer positions.
- We will have neither a chair nor a secretary, as we did not receive nominations for these posts.
- The Constitution only provides that officers be elected at the AGM, so it will be in doubt whether we can elect those needed positions otherwise.
- The Executive will only be able to co-opt up to 2 further members.

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PROPOSED AMENDMENTS BLOCK B – Exec Committee Changes

B

Text of the changes:

Replace 5(a) with:

The Executive Committee shall consist of not more than 7 elected members of the organisation.

Replace 5(b) with:

The Executive Committee may co-opt onto the Executive Committee up to a further 4 people, who shall resign at the next AGM.

Replace 5(d) with:

4 committee members will require to be present to form a quorum which will include at least two elected members of the committee.

Add 5(h): The Executive Committee members shall elect from among themselves a chair and a treasurer, and they shall also appoint a secretary.

Replace 6.1(g)(vi) with: election of members of the Executive Committee.

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VOTE:

Should AACT accept these amendments to our Constitution?



yes



no



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PROPOSED AMENDMENTS BLOCK C – GM Clarifications

C

Amendments Block

C

General Meeting Clarifications



- 1. Welcome
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PROPOSED AMENDMENTS BLOCK C – GM Clarifications

C

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- Clarifies process for calling and holding Special General Meetings.
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- Allows meeting chair to invite non-members to attend and speak at meetings, but not to vote.

PROPOSED AMENDMENTS BLOCK C – GM Clarifications

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If we approve these changes:

- We will be able to admit Associates into the meeting after the election of the Executive Committee.
- Associates and other invited guests will be permitted to attend future meetings.
- The processes of holding a Special General Meeting, including quorum, will be more clearly defined.

PROPOSED AMENDMENTS BLOCK C – GM Clarifications

C

If we reject these changes:

- We will not admit Associates until the presentation from the Consultants (which is after required AGM business).
- Associates and other guests may not be permitted at future meetings.
- The rules for Special General Meetings will be ambiguous, and quorum (undefined) will likely default to 50%.

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PROPOSED AMENDMENTS BLOCK C – GM Clarifications

C

Text of the changes:

Replace 6.2(b) with: The secretary shall give written notice of not less than 30 days before the special general meeting, giving the venue, date, time, time limit for any proposals and the agenda. Notice shall be published on the organisation website and circulated to members by email or post.

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Add 6.2(e): Having received all proposals, the secretary shall arrange for this information to be displayed on the organisation website at least 7 days before the special general meeting.

Add 6.2(f): A quorum for a special general meeting will be 10% of the membership.

Add 7 (d): The chairperson of a meeting, including the AGM and SGM, may permit other persons who are not members to attend and speak at the meeting, without granting any voting rights.

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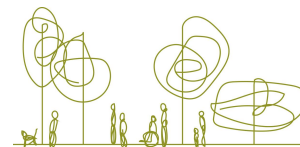
Should AACT accept these amendments to our Constitution?



yes



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Astley Ainslie Community Trust

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AACT AGM

WM/AK



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Proposed Amendments *to the* AACT Constitution



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Proposed Amendments *to the* AACT Constitution

3 Blocks of
proposed
changes



3 Votes
in succession

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PROPOSED AMENDMENTS BLOCK A – Covid Measures

A

Amendments Block

A

Covid Measures

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PROPOSED AMENDMENTS BLOCK A – Covid Measures

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PROPOSED AMENDMENTS BLOCK A – Covid Measures

A

If we reject these changes:

- The legitimacy of the current meeting will be in doubt.
- We will struggle to hold general meetings in the future given restrictions relating to the pandemic.

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PROPOSED AMENDMENTS BLOCK A – Covid Measures

A

Text of the changes:

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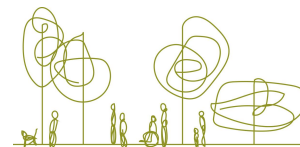
Should AACT accept these amendments to our Constitution?



yes



no



Astley Ainslie Community Trust

Amendments Block

B

Executive Committee Changes

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VOTE:

Should AACT accept these amendments to our Constitution?



yes



no



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PROPOSED AMENDMENTS BLOCK C – GM Clarifications

C

Amendments Block

C

General Meeting Clarifications



- 1. Welcome
- 2. Amendments to the Constitution
- 3. Election of the Exec Committee
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PROPOSED AMENDMENTS BLOCK C – GM Clarifications

C

Effects of the proposed changes:

- Clarifies process for calling and holding Special General Meetings.
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PROPOSED AMENDMENTS BLOCK C – GM Clarifications

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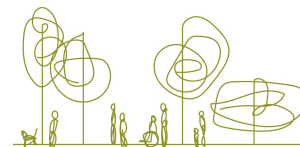
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Astley Ainslie Community Trust

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Elections *to the* Executive Committee

NB? SB?



Astley Ainslie Community Trust

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Stuart Buchanan
Nominated by: Akiko Kobayashi
Seconded by: Sara Stevenson

Maggie Carson
Nominated by: Willie McGhee
Seconded by: Enid Forsyth

Mike Hall
Nominated by: Jonathan Silvertown
Seconded by: Akiko Kobayashi

William Moyes
Nominated by: Akiko Kobayashi
Seconded by: Nathan Bower-Bir

Tim Orr
Nominated by: Julia Bouvy
Seconded by: Stuart Buchanan

Sara Stevenson
Nominated by: Stuart Buchanan
Seconded by: Jonathan Silvertown

We received 6 nominations for up to 7 elected positions on the Executive Committee.

NB? SB?



- 1. Welcome
- 2. Amendments to the Constitution
- 3. Election of the Exec Committee
-
- 4. Treasurer's Report
- 5. Progress Report
- 5a. Questions from Members
-
- 6. Presentation from Consultants
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- 8. Thanks and Close

Stuart Buchanan
Nominated by: Akiko Kobayashi
Seconded by: Sara Stevenson

Maggie Carson
Nominated by: Willie McGhee
Seconded by: Enid Forsyth

Mike Hall
Nominated by: Jonathan Silvertown
Seconded by: Akiko Kobayashi

William Moyes
Nominated by: Akiko Kobayashi
Seconded by: Nathan Bower-Bir

Tim Orr
Nominated by: Julia Bouvy
Seconded by: Stuart Buchanan

Sara Stevenson
Nominated by: Stuart Buchanan
Seconded by: Jonathan Silvertown

Stuart Buchanan has moved to elect all candidates in a single vote, and this motion has been seconded by Julia Bouvy.

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- 1. Welcome
- 2. Amendments to the Constitution
- 3. Election of the Exec Committee
-
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- 5. Progress Report
- 5a. Questions from Members
-
- 6. Presentation from Consultants
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Nominated by: Akiko Kobayashi
Seconded by: Nathan Bower-Bir

Tim Orr
Nominated by: Julia Bouvy
Seconded by: Stuart Buchanan

Sara Stevenson
Nominated by: Stuart Buchanan
Seconded by: Jonathan Silvertown

The Chair accepts the motion, and puts the slate of candidates to the members assembled for election.

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-
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- 5. Progress Report
- 5a. Questions from Members
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- 6. Presentation from Consultants
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Seconded by: Akiko Kobayashi

William Moyes
Nominated by: Akiko Kobayashi
Seconded by: Nathan Bower-Bir

Tim Orr
Nominated by: Julia Bouvy
Seconded by: Stuart Buchanan

Sara Stevenson
Nominated by: Stuart Buchanan
Seconded by: Jonathan Silvertown

VOTE: Do you agree to elect these 6 candidates as the new AACT Executive Committee, whose term will begin at the close of this AGM?

NB? SB?



1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

Break



SB

1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

Astley Ainslie Community Trust

AGM 2020

Treasurer's Presentation

1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
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Bank Accounts

Unity Trust Bank

Provider to many public and third sector organizations

Our main account – set up in November 2019

Two step transactions – setup and approval by separate persons

Royal Bank of Scotland

Our original account – set up in January 2019

Dormant, expected to close

Historic issues with user access

Allows single user transactions only – less suitable



1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

Collection Account

Stripe

Equivalent to Paypal

More suited to non-profit organizations

Linked to website – regular automatic transfers to main account

1. Welcome

2. Amendments to the Constitution

3. Election of the Exec Committee

4. Treasurer's Report

5. Progress Report

5a. Questions from Members

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7. Discussion in groups

8. Thanks and Close

Grants Awarded

2019

Scottish Government – ‘Making Places’ fund
Botanical Society of Scotland

2020

Scottish Land Fund

First claim pending at end of reporting period

First instalment received in November 2020

Architectural Heritage Fund

First claim pending at end of reporting period

Contributions

Individual contributions up to 31 October 2020

Less than £25	84
£25 to £250	36
More than £250	10

Collections at community events

Prominent national charitable trust

Marchmont and Sciennes Development Trust

Feasibility Study

Contributions awarded

Scottish Land Fund £25,000

Architectural Heritage Fund £7,500

(£32,500)

Pledged donations £6,000

Taken from reserves £3,500

Total Cost £42,000

Background to Statements

Receipts and payments are shown separately in the Treasurer's report for the following time periods

January 2019 to 31 October 2019

01 November 2019 to 31 October 2020

1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

AGM 2020

Treasurer's Report and Financial Statements

1. Welcome

2. Amendments to the Constitution

3. Election of the Exec Committee

- - -

4. Treasurer's Report

5. Progress Report

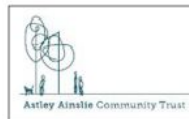
5a. Questions from Members

- - -

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8. Thanks and Close



Treasurer's Report for Annual General Meeting

03 December 2020

1. AACT has its main bank account with Unity Trust Bank. We currently have four people with online access to the account, two of whom can initiate transactions and two who can both initiate and approve. The Treasurer takes overall responsibility for the financial records. We believe this is good practice for a community organisation, and an appropriate way to manage the funds which have come to AACT from all sources.
2. We also hold an account with Royal Bank of Scotland. Use of this is now minimal, and we expect to close it. It does not allow setup and approval of transactions to be performed by different people. This is an important issue because it does not encourage the shared control and monitoring processes which we believe are good practice.
3. Because of delays to our plans to hold the first Annual General Meeting of AACT, our 2020 Summary of Receipts and Payments has been split into two sections covering the period of almost two years since our first bank account was opened.
4. Despite the receipts listed under (5) we do not yet have a solid future funding base. We are extremely grateful for ongoing donations from our loyal local supporters, but are well aware that to progress our future campaign we need to improve our financial position.
5. AACT received a grant in 2019 from the Scottish Government towards our community engagement efforts. We received a significant sum in 2020 from a well-known charitable foundation which has asked for the moment to remain unnamed. We have also been given access to grants from the Scottish Land Fund and the Architectural Heritage Fund against which we have recently started to claim.
6. We recently made the first stage payments to Oliver Chapman Architects covering the feasibility study they are carrying out for us. This is considering how we could assemble the business case for a community bid for all or part of the Astley Ainslie site. Further payments will be due by early 2021 and will be covered by available grants.
7. AACT is temporarily paying Nathan Bower-Bir as our Development Officer. Nathan has helped us to improve our website. He has introduced an improved system for collecting and managing donations, which makes use of Stripe, an online platform like Paypal but more geared to non-profit organisations. He has helped to coordinate our administration and to identify changes that we need to make to ensure that AACT is appropriately constituted in future. Our funds are insufficient to pay Nathan beyond the end of 2020.
8. AACT has collaborated with Studies in Photography to produce the magazine Leaves, which is being distributed to raise awareness of our cause and the associated issues. Content for the magazine has been donated by the contributors. AACT has contributed to the cost of printing, but the design and production costs have been underwritten by Studies in Photography and by a member of our Executive Committee. Any surplus revenue from this project will be used to further the aims of AACT.
9. AACT has reviewed how its financial and data management systems work together. This process will continue, so that we can make further improvements when opportunities arise.

I am happy to respond to any questions on this report and the associated financial statements.

Michael Hall Treasurer, Astley Ainslie Community Trust

03 December 2020





Summary of Receipts and Payments (January 2019 - October 2019)

Receipts		Payments	
<u>Grants</u>		<u>Events</u>	
Scottish Government - Making Places	£11,800.00	Community Visioning Days	£11,512.20
Botanical Society of Scotland	£250.00	Nature Day	£338.72
		Other Costs	£40.20
Subtotal	£12,050.00	Subtotal	£11,891.12
<u>Donations</u>			
General - via bank	£1,670.17		
General - in cash	£71.00		
Membership (in cash)	£54.00		
Subtotal	£1,795.17		
TOTAL RECEIPTS	£13,845.17	TOTAL PAYMENTS	£11,891.12
TOTAL RECEIPTS - TOTAL PAYMENTS = £1,954.05			



1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

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- 2. Amendments to the Constitution
- 3. Election of the Exec Committee
-
- 4. Treasurer's Report
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-
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- 7. Discussion in groups
- 8. Thanks and Close

Balances

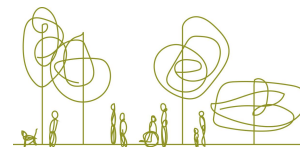
	Bank	Cash	Total
On opening	£0.00	£0.00	£0.00
As at 31 October 2019	£1,829.05	£125.00	£1,954.05
Change	£1,829.05	£125.00	£1,954.05





Summary of Receipts and Payments (01 November 2019 - 31 October 2020)

Receipts		Payments	
<u>Grants</u>		<u>Events</u>	
Other Charitable Foundation	£10,000.00	Steering/Members Meetings	£105.00
		Consultancy and Services	£720.00
		Project Officer	£3,840.00
		Publicity and Fundraising	£281.97
		Charges	£154.38
		Administration	£9.29
		Other Costs	£25.75
Subtotal	£10,000.00	Subtotal	£5,136.39
<u>Individual Donations</u>			
Feasibility Study	£5,395.00		
General	£3,177.34		
Membership	£147.00		
Subtotal	£8,719.34		
<u>'Leaves' Journal</u>		<u>'Leaves' Journal</u>	
Donations	£351.00	Contribution to Printing	£243.00
		Payments to Underwriters	£270.00
		Postage Costs	£39.00
Subtotal	£351.00	Subtotal	£552.00
Temporary Collection Balance ('Stripe')	£262.07		
TOTAL RECEIPTS	£19,332.41	TOTAL PAYMENTS	£5,688.39
TOTAL RECEIPTS - TOTAL PAYMENTS = £13,644.02			



1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

Balances 2020 & Anticipated Transactions

Balances

	Bank	Cash	Total
At 31 October 2019	£1,829.05	£125.00	£1,954.05
At 31 October 2020		£0.00	£15,598.07
--- Unity Trust Bank	£14,836.00		
Royal Bank of Scotland	£500.00		
Stripe	£262.07		
	Total £15,598.07		
Change	£13,769.02	-£125.00	£13,644.02

<u>Anticipated Receipts</u>		<u>Anticipated Payments</u>	
Scottish Land Fund	£25,000.00	Feasibility Study	£42,000.00
Architectural Heritage Fund	£7,500.00	Project Officer	£4,800.00
Total	£32,500.00	Total	£46,800.00

Predicted Bank Balance after Anticipated Receipts and Payments =	£1,298.07
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- 1. Welcome
- 2. Amendments to the Constitution
- 3. Election of the Exec Committee
-
- 4. Treasurer's Report
- 5. Progress Report
- 5a. Questions from Members
-
- 6. Presentation from Consultants
- 7. Discussion in groups
- 8. Thanks and Close

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2. Amendments to the Constitution
3. Election of the Exec Committee
-
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5. Progress Report
- 5a. Questions from Members
-
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Insert cover slide - - Nathan, could you find something?

INTERNAL NOTES ONLY

*Opening statement - **Nathan?***

*Communications - **Tim***

*Feasibility Study commission - **Akiko***

*Community Engagement and visioning document - **Stuart***

*Leaves - **Julia***

*Next steps - **Willie***



INTRO TO REPORT

1. Welcome

2. Amendments to the Constitution

3. Election of the Exec Committee

4. Treasurer's Report

5. Progress Report

5a. Questions from Members

6. Presentation from Consultants

7. Discussion in groups

8. Thanks and Close

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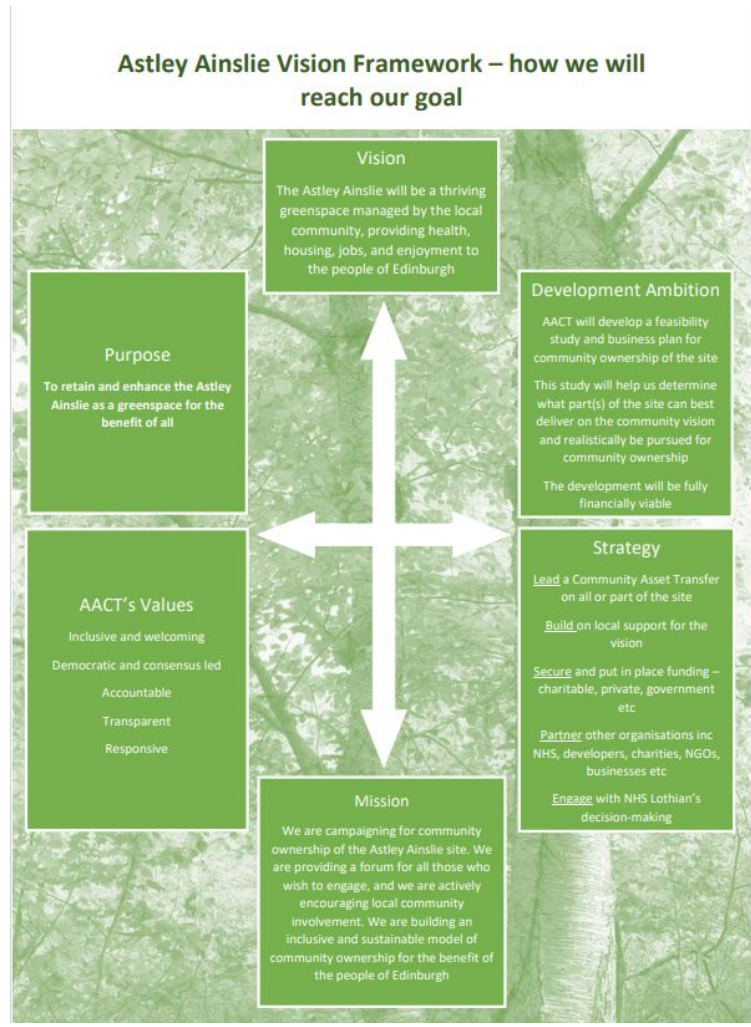


Communications Progress Report

- Regular member email updates
- Website updated
- Social media platforms - Facebook, Twitter and Instagram
- Astley Ainslie Voices
- Promotion of the Leaves Journal
- Vision Framework

TO

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- 2. Amendments to the Constitution
- 3. Election of the Exec Committee
-
- 4. Treasurer's Report
- 5. Progress Report
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-
- 6. Presentation from Consultants
- 7. Discussion in groups
- 8. Thanks and Close



1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close



AK

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- 2. Amendments to the Constitution
- 3. Election of the Exec Committee
-
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- 5. Progress Report
- 5a. Questions from Members
-
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- 8. Thanks and Close

Community Engagement



2
high street
popups



4
local schools
participating



40
event
volunteers



300
Facebook
followers



400
e-bulletin
subscribers



400
participants
across 2 public
events



500
written
comments at
events and online



5,000
flyers
distributed

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2. Amendments to the Constitution
3. Election of the Exec Committee
-
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5. Progress Report
- 5a. Questions from Members
-
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Photo courtesy Martyn Wellman

Nature Day 11/8/19

- ~130 participants
- 258 species recorded, including:
- 146 vascular plants,
- 50 mosses and liverworts,
- 23 insects and woodlice
- 16 fungi
- 17 birds
- ~50mm precipitation

Thanks to the Botanical Society of Scotland for a grant which defrayed costs and to many volunteers

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3. Election of the Exec Committee
-
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5. Progress Report
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Leaves

'By Leaves we live'
Patrick Geddes

JB



Astley Ainslie Community Trust

1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close



JB



Stuart Buchanan, aerial view of the Astley Ainslie, 2019



Astley Ainslie Community Trust

JB

1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
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5. Progress Report
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-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

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- 2. Amendments to the Constitution
- 3. Election of the Exec Committee
-
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- 5. Progress Report
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-
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Map of the neighbourhood in 1851, showing the lands of Canaan.

Courtesy of the National Library



JB



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3. Election of the Exec Committee

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5. Progress Report

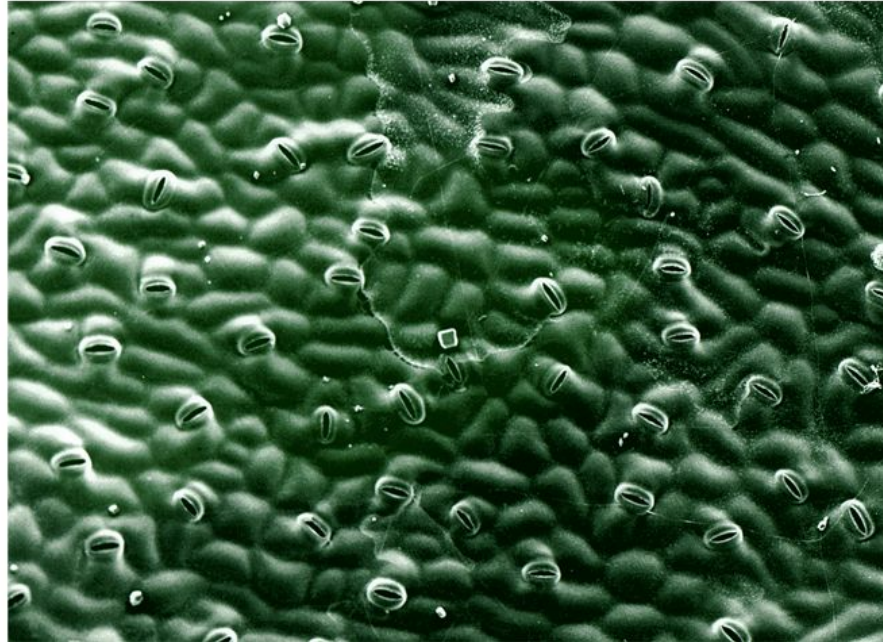
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Birgitta Debenham, stomata in a leaf



JB

David Williams, untitled



JB

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2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
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5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
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Next steps - Willie

WM



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2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

Break until 1945



1. Welcome
2. Amendments to the Constitution
3. Election of the Exec Committee
-
4. Treasurer's Report
5. Progress Report
- 5a. Questions from Members
-
6. Presentation from Consultants
7. Discussion in groups
8. Thanks and Close

Oliver Chapman Associates Feasibility Study



Tea and Biscuit Small Group Discussion

An opportunity to discuss the AGM and presentation with other members

You will be moved into small “breakout rooms” for 10 minutes, with microphones unmuted.

Please introduce yourselves and choose someone in your group to take notes and email any feedback or questions to secretary@aact.scot so we can collate and publish any answers.

You’ll be notified when the 10 minutes are coming to a close and brought back into the main meeting room.



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Tea and Biscuit Small Group Discussion

Some question you might want to consider:

- Which of the three scenarios do you feel best represents the community's vision
- Do you feel that the Trust's vision can be achieved by community ownership of part of the site, or only by control of the whole site?
- Do you consider it possible to have financially viable development without compromising the green space.